



March 25, 2022

LEGAL NOTICE REQUEST FOR STATEMENT OF QUALIFICATIONS

The Northeast Ohio Regional Airport (HZY), Jefferson, Ohio through the Ashtabula County Airport Authority (ACAA), anticipates receipt of funds from the United States of America, through the Federal Aviation Administration (FAA); Ohio Department of Transportation, Office of Aviation, or local sources, for capital and other improvements at the Northeast Ohio Regional Airport, over the next five years. The work is expected to be accomplished during the course of several grant projects; the initiation of a work authorization is contingent upon further receipt of grant funds. Services to be provided include, but are not limited to planning, design, programming, preliminary engineering plans, specifications, contract documents, cost estimates, field engineering, including resident engineering of construction work, record drawings, engineer's report, periodic updates to the Airport Layout Plan (ALP) documents as required based on project improvements, environmental services as required for planning, design and construction, DBE programs, and required incidental services. Anticipated projects include, but are not limited to:

1. Wildlife Exclusion Perimeter Fence (Design) FY 2022 \$97,709
2. Tree Clearing South of RWY 27 (Design & Construction) FY 2022 \$175,000
3. Wildlife Exclusion Perimeter Fence (Construction) FY 2023 \$1,793,897
4. 100LL Tank Relocation (Design) FY 2024 \$51,850
5. 100LL Tank Relocation (Construction) FY 2024 \$262,000
6. Apron Rehabilitation (Design) FY 2025 \$60,000
7. TWY A4 Rehabilitation (Design) FY 2025 \$30,000
8. Apron Rehabilitation (Construction) FY 2026 \$302,500
9. TWY A4 Rehabilitation (Construction) FY 2026 \$100,000
10. Tree Clearing West of Brown Rd (Design & Construction) FY 2026 \$205,450
11. Airfield Remarketing (Design & Construction) FY 2026 \$39,000

Services will also include grant management and coordination, project-specific ALP and/or Exhibit A updates, AGIS services, and project-specific environmental coordination to include short or long form Categorical Exclusion checklists.

The selection process will be in accordance with Federal Aviation Administration Advisory Circular 150/5100-14E, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects. Fees will be negotiated for projects on a task order basis as funding is obtained. Cost or fee information is not to be submitted with SOQs. Qualified design professionals interested in being considered for this work are invited to submit a Statement of Qualifications

for providing the engineering and planning services required for the completion of this work within the guidelines of the State of Ohio and FAA standards. Submit four (4) paper and one (1) electronic copies of the Statement of Qualifications, including a letter of interest and a minimum of five (5) airport references to contact in an 8 1/2" x 11" bound format containing not more than 20 pages, not including separation/index pages, cover, back or cover/transmittal letter. Strong emphasis will be given to the following criteria:

- A. Familiarity with prevailing local, State of Ohio, Department of Transportation, Office of Aviation, Ohio EPA, Army Corps of Engineers', and FAA regulations.
- B. Capability to perform all aspects of the projects listed above.
- C. Recent experience in airport projects comparable to the proposed projects listed above.
- D. Professional background and caliber of key personnel.
- E. Familiarity with the airport.
- F. Non-Discrimination, Disadvantaged Business Enterprise (DBE) and Local Sub-consultant Statement.
- G. Reputation in the aviation industry and contact references (five minimum).

A preliminary review of the Statement of Qualifications submitted will be undertaken. Additional information and/or a personal interview may be requested of the top ranked firms after the initial evaluation. The firm with the best qualifications will be invited to negotiate a contract for some or all of the above work. If an agreement is reached, a contract will be entered into by both parties for some or all of the above work. If no agreement is reached, the next highest-ranking firm will be invited to negotiated, until a mutually agreeable contract has been established. Contracts will be subject to all applicable Federal and State Provisions. Negotiation for subsequent services shall occur at the time those services are needed. The ACAA will afford minority and women owned businesses equal opportunity to submit qualifications and will not discriminate on the basis of race, color, sex, religion, or national origin. The ACAA reserves the right to delete services not required and to initiate additional procurement actions for any additional services or other services not under contract.

Anyone having questions related to this request for qualifications should contact Kate Burke-Rosales at manager@flyhzy.com, phone (440) 576-9271. Statement of Qualifications will be received until **12:00 PM EST on Friday, April 8, 2022**. Please forward the four paper and one electronic copies of the Statement of Qualifications to: Kate Burke-Rosales, Ashtabula County Airport Authority, P.O. Box 379, Jefferson Ohio 44047.