

Ashtabula County Airport Authority
SPECIAL BOARD MEETING
Tuesday, October 29, 2024 11:00AM EST

Board Members Present

Dwight Bowden, President
Lance Bushweiler, Vice President (T)
John Ambrose
Don Ballard (T)
Eric Cornelius
Barbara Ford (T)
John Morrison
Kate Reedy (T)
Mark Stackhouse (T)
George Toth

Others Present

Dave Pontius, Andrews & Pontius LLC.
Elizabeth Crosby, SSSB (T)
Kate Burke-Rosales, NEORA

*(T) Teleconference Participant

The Special Meeting was called to order at 11:00AM EST by President Bowden to receive a recommendation from the H.R. Working Group and other matters which may come before the Board. At the request of the President, Secretary confirmed a quorum.

Kate Reedy entered the meeting via teleconference at 11:01AM.

MOTION to move into Executive Session at 11:01AM to consider the appointment, employment dismissal, discipline, promotion, demotion, or compensation of a public employee or official, per O.R.C. Section 121.11, moved by John Ambrose, seconded by Don Ballard; discussion: none; roll-call: Ambrose "yes", Ballard "yes", Bushweiler "yes", Cornelius "yes", Ford "yes", Morrison "yes", Reedy "yes", Stackhouse "yes", Toth "yes", Bowden "yes", motion carried.

Elizabeth Crosby, legal counsel from Schneider Smeltz Spieth Bell LLP (SSSB), joined via teleconference during Executive Session.

Regular Session resumed at 11:32AM.

MOTION to terminate Aaron Ashley and notify same by letter via USPS and hand-delivery, effective immediately, moved by George Toth, seconded by Don Ballard; discussion: Provisions in the Employee Handbook were discussed. Roll-call: Ballard "yes", Bushweiler "yes", Cornelius "no", Ford "yes", Morrison "yes", Reedy "yes", Stackhouse "yes", Toth "yes", Ambrose "yes", Bowden "yes", motion carried.

Public Comments – None to report.

Old Business – None to report.

Elizabeth Crosby exited the meeting at 11:50AM.

New Business

MOTION to authorize Avit Flight Academy to use hangar space to conduct ground school which is funded through a private donation, moved by Don Ballard, seconded by John Ambrose; discussion: Roll-call: Bushweiler "yes", Cornelius "yes", Ford "yes", Morrison "yes", Reedy "yes", Stackhouse "yes", Toth "yes", Ambrose "yes", Ballard "yes", Bowden "recuse", motion carried.

The annual budget hearing is scheduled for 11/14/2024, the same day as the next Board meeting. Input is needed for FY25 wages, rent, and services by the end of next week, 11/8/2024. Youth Leadership will also be at the airport that day.

The H.R. Working Group is in the process of vetting a new full-time employee and considering a part-time employee to cover weekends and time off for other employees.

The Secretary/Treasurer has requested the additional \$30,000 in appropriations the Commissioners offered and believes there will be enough funding with donations received to carry the airport through the end of the year financially. President Bowden circulated an article found in General Aviation Magazine regarding airport finances.

Adjournment

The next Regular Meeting is scheduled for 11/14/2024 at 8:00AM EST. Meeting adjourned at 11:58AM, moved by Dwight Bowden, seconded by John Ambrose.



Kate Burke-Rosales
Ashtabula County Airport Authority, Secretary/Treasurer